

**Matthew Arnold School**

<b>Person Specification</b>	<b>Higher Learning Support Assistant Criteria</b>
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Education	1. Qualified in English, Maths, Science (GCSE A*-C, or level 4+) plus a Level 3 qualification (A Level or equivalent)
Experience / Training	<p><b>Experience / knowledge:</b></p> <p>2. Demonstrable success of working with teenagers in school in a learning support role, preferably as an LSA or similar.</p> <p>3. Proven success of working collaboratively and effectively as a member of an SEN/D team, or similar.</p> <p>4. Specialist knowledge / experience of one or more core departments</p> <p>5. A reasonable level of experience of PC applications in Windows / Google Apps.</p>
Skills, Aptitudes and Knowledge	<p><b>Skills and abilities:</b></p> <p>6. A desire to assist students with special educational needs or disabilities to achieve their potential</p> <p>7. A desire to develop further skills and knowledge in oneself and others needed to support students in class and in interventions.</p> <p>8. Care and attention to detail and a methodical approach, including good communication skills.</p> <p>9. Be reliable, positive, enthusiastic and proactive.</p>

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	<p>10. Demonstrate use of initiative and the ability to negotiate sensitively in order to complete tasks efficiently.</p> <p>11. Good organisation skills and personal time management skills to work flexibly as a team member.</p> <p>12. An interest in the education of young people in general and in the wider life of a secondary school.</p>
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Matthew Arnold School is committed to safeguarding and promoting the welfare of children. The successful applicant will be subject to enhanced DBS checking.